

International Student **VISA** Regulation

- Students who are enrolled in NSU graduate programs cannot take any semesters off or postpone their courses.
- Students who have a graduate school Visa (D-2), or other student Visa can only apply to drop out of the program. If a student leaves the program, **the student must report to the district immigration office immediately**. In this case, the stay will be disqualified.
- Address Change
 - When students change their address, the new housing contract should be taken to the immigration office, the district office, or the City Hall. **The address change is only valid within 15 days after the completion of a new housing contract**. Failure to timely report a change of housing will result in a penalty, and a fine will be imposed.
- Part-time Employment
 - International Students who receive their first D-2 Visa can be employed part-time and may work up to 30 hours a week. Before starting work, students must apply and receive permission to work from the immigration office (Hi-Korea).
 - To apply for permission to work you will need:
 - 1) A document showing that you have accepted a job (this document must then be approved by an international student coordinator)
 - 2) A copy of the employers Business License

※ Students with D-2 Visas are allowed to work part-time after finishing the Alien Registration process, regardless of the 6-month stay requirement.

※ The student is liable for any violation of the work approval process. Any violation will cancel the student's enrollment in NSU.
- Visa Extension
 - Students can apply to extend their Visa if they apply at least one month before the expiration date. Students should be prepared with all the required extension documents before they apply to extend their Visa.
 - There are two ways of getting a Visa extension:
 - 1) Visit the immigration office personally
 - 2) Visit the office of International Student Coordinator with the required documents

- Visa extension documents must be submitted at least before 15 days of the expiration date.
- To extend your Visa, you will need:
 - 1) Passport, Alien Registration card, Application
 - 2) Proof of enrollment, School Transcript (GPA 3.0, or higher)
 - 3) Housing contract
(If the house is not contracted by your name, a proof of your residence document should be prepared)
 - 4) If you live in an on-campus dormitory, the Receipt of Dormitory Fee should be submitted.
 - 5) If your GPA is below 3.0, you must attach a Statement of Reasons and a Certificate of Deposit Balance showing a balance of at least USD 18,000.00 in your account. The deposit balance must be within 30 days. Students with GPA's below 3.0 may also visit the immigration office directly and ask for an interview.